



Eromosele Osoba <eosoba@aust.edu.ng>

Detailed Budget for Video Conference Room/Secretariat

Inegbenose Osoba <eosoba@aust.edu.ng>
To: Rajesh Prasad <rprasad@aust.edu.ng>

12 February 2020 at 11:25

Hello,

See below approval to create video conference capabilities for the Board Room II and NNPC Hall. I will be forwarding to you approval from Prof. Onwualu in a separate email. I have attached the approved budget, with the components related to IT highlighted in yellow.

Please note the following:

- The costs per item shown in the budget are estimates.
- For the CPU, please [see this link](#) to know the required specification for what is needed.
- For the webcam, please [see this link](#) to know the required specification for what is needed.
- For the conference microphone, please [see this link](#) to know the required specification for what is needed.
- For the Canon Copier, please purchase the same spec as used in the AfDB Library.
- The TVs can be purchased directly from any of the LG retailers in the city.

----- Forwarded message -----

From: **shola Odusanya** <shola2@hotmail.com>
Date: Tue, 11 Feb 2020 at 17:17
Subject: Re: Detailed Budget for Video Conference Room/Secretariat
To: Inegbenose Osoba <eosoba@aust.edu.ng>, aonwualu@aust.edu.ng <aonwualu@aust.edu.ng>, Omololu Akin-Ojo <oakinojo@gmail.com>, Ben AUST <bokonkwo@aust.edu.ng>
Cc: victoria Agbo <vagbo@aust.edu.ng>

Dear all,

I am pleased to provide approval for the release of funds to erect this video conference facility. It forms part of the MOOC due to be verified by AAU.

Victoria. Please note.

Cheers,
Shola

Get [Outlook for Android](#)

From: Inegbenose Osoba <eosoba@aust.edu.ng>
Sent: Sunday, February 9, 2020 8:45:34 PM
To: Shola Odusanya <shola2@hotmail.com>
Subject: Fwd: Detailed Budget for Video Conference Room/Secretariat

----- Forwarded message -----

From: **Inegbenose Osoba** <eosoba@aust.edu.ng>
Date: Fri, Jan 31, 2020, 11:13 AM
Subject: Detailed Budget for Video Conference Room/Secretariat
To: Azikiwe Peter Onwualu <aonwualu@aust.edu.ng>, Shola Odusanya <shola2@hotmail.com>

Dear All,

Please see attached the detailed budget to create a video conference room and also some equipment for the secretariat. This is an expansion of the previously approved budget; components for the renovation works had not been included in the previous version.

Note that we (Murna & I), had decided to also upgrade the NNPC Hall to have video conference capabilities. The rationale behind this is that:

- If we are to be able to generate external revenue from the Boardroom II Video Conference Room, access to this facility has to be strictly managed i.e. cannot be used by students. Its usage will be restricted to administrative use only.
- The NNPC Hall is already optimized to be easily converted to a video conference room. The additional components needed in this hall is the TV/webcam and lecture room chairs (as used in the AfDB Auditorium).
- The NNPC Hall can then be used by students for general teleconference lectures an/or interactions with off-campus faculty/supervisors.

Let me know your thoughts on these.

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Regards,
Osoba

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Regards,
Osoba



Budget for Video Conference-Secretariat [IT Components].ods

16K

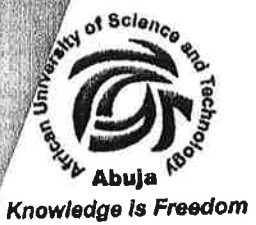
BUDGET FOR VIDEO CONFERENCE ROOMS & SECRETARIAT EQUIPMENT

#	Description	Qty	Naira		Dollar		Comments	
			Unit	Total	Unit	Total		
1	Audio/Visual & Peripherals	TV (60" 4K Resolution)	2	300000	600000	100	200	One TV each for Boardroom II and NNPC Hall
		Conference Microphone	2			200	400	
		Webcam	2			700	1400	One each for Boardroom II and NNPC Hall
		Desktop (CPU)	2pcs					Compact high-end CPU to be used with the TV
		UPS	2pcs	150000	150000			One each for Boardroom II and NNPC Hall
		Canon Copier	1			5500	5500	
		Swivel chairs	17	23,000	391,000			For the Boardroom II video conference room
		Side Board	1	30,000	30,000			
		Signage (Big)	3	20,000	60,000			
		Signage (Small)	3	3,000	9,000			
2	Furniture & Accessories	Wooden blinds	2	30,000	60,000			
		Chairs + flip tables	50	11,000	550,000			For the NNPC Hall video conference room, as used in the AfDB Auditorium
		Painting (Boardroom and corridor)			60,000			
		LED Light fitting (big)	8pcs	10,000	80,000			
		12 watts L.E.D fitting	3	1,800	5,400			
		13Amps Double Socket	2	2,000	4,000			
		3x6 knockout box	3		400			
		1.5mm 1 coil (Nig) cable	1 coil		8,000			
		13 Amps Double socket	2pcs	2,000	4,000			
		3x6 knockout box	3	200	400			
3	Electrical Works	20mm pvc pipe	5 lengths	300	1,500			
		Cement	½ bag		1,250			
		plaster sand	2		1,200			
		2.5mm single (Nig) cable			13,000			
		12 watts L.E.D	2	1,800	9,000			
		Adjustable fittings	4	5,000	20,000			
		25mm PPR pipe	7	2,800	19,600			
		25mm PPR control valve	4	4,500	18,000			
		25mm PPR Tee	12	300	3,600			
		25mm PPR M/F elbow	12	1,000	12,000			
4	Plumbing Works	25mm PPR M/F socket	8	900	7,200			
		Thread seal tape	1pkt	4,500	4,500			
		25mm PPR socket	10	500	5,000			
		25mm PPR union	4	1,500	6,000			
		50mm waste pipe	4	1,500	6,000			
		50mm bend	12	300	3,600			
		50mm Y Tee	4	700	2,800			
		50mm Tee	4	350	1,400			
		45 degree bend	4	300	1,200			
		100mm Tee	6	1,200	7,200			
		100mm bend	8	900	7,200			
		90mm b end	6	900	5,400			
		50mm Y Tee	3	1,500	4,500			
		50mm waste pipe	4	2,500	10,000			
		Albro gum (Big)	1	4,000	4,000			
		Vent cap	2	1,000	2,000			
		Renting of PPR machine		10,000	10,000			

Sheet1

	W/C set (Sweet home)	4	45,000	180,000		
	Table top wash hand basin	3	10,000	30,000		
	Pan connector	4	2,000	8,000		
	Angle valve	10	1,500	15,000		
	Pump up waste	3	2,000	6,000		
	Magic waste	3	700	2,100		
	Flexible connector	10	500	5,000		
	Cone rubber	4	200	800		
	Hand dryer (Sweet)	2	12,000	24,000		
	Toilet brush	4	4,500	18,000		
	Tissue holder	4	4,000	16,000		
	Tissue holder (big)	2	8,000	16,000		
	Soap dispenser	3	6,000	18,000		
	Thread seal tape			4,500		
	Basin top	4	5,000	20,000		
	Floor drain	3	4,000	12,000		
	Extractor fan	2	12,000	24,000		
	Toilet partition			300,000		
	Chiseling and breaking of tiles			20,000		
	Floor tiles	12sqm	5,500	66,000		
	Labour for tiling & materials			50,000		
	TOTAL		TOTAL	3034750		7500
5	Tiling Works (Video Conference Room Toilets)					

Cash Advance PAM/



AFRICAN UNIVERSITY OF SCIENCE AND TECHNOLOGY

INTERNAL REQUISITION

001041

The Bursar may approve expenditure up to N400 000. Requests above that must be accompanied by justification for approval by the President.

Vote Number.....

DEPARTMENT: I.T. DATE: 3/3/2020

Prepared/Requested by: Bidemi Abiodun
Print Name and Sign

S/No.	Description	Qty	Unit Price	Amount (\$/N)
1	TV baluch 4K resolu	2	300,000	600,000
2	conference microw phone	2	36,500	73,000
3	minidesktop	2	255,500	511,000
4	UPS	2	75,000	150,000
5	Web Cam Cogitech	2	36,500	73,000
TOTAL				1,407,000

APPROVED
3/3/2020

Approved: [Signature]
03/03/2020

GTB 0111553092
Bidemi Abiodun

2

TOTAL AMOUNT IN WORDS: One million four hundred & seven thousand

Authorisation by budget holder: [Signature] Name or position title Signature Date 3/3/2020

Confirmation of sufficient funds: [Signature] Name and Signature Date 3/3/2020

Expenditure Approved by: [Signature] Bursar/President Date 3/3/2020

Received by: _____

Paid by: _____



Knowledge Is Freedom

AFRICAN UNIVERSITY OF SCIENCE AND TECHNOLOGY
INTERNAL REQUISITION

The Bursar may approve expenditure up to ₦500,000. Requests above that must be accompanied by justification for approval by the President.

Vote Number:

DEPARTMENT: IT

DATE: 28/2/2020

Prepared/Requested by: God-dey - C. Onyele
Print Name and Sign

S/No.	Description	Qty	Unit Price	Amount (\$/N)
1	Image Runner Advance C3530	1	₦1,700,000.00	₦1,700,000.00
2	Toner C-EXV 49 Black	2	---	---
3	Toner C-EXV 49 Cyan	2	---	---
4	Toner C-EXV 49 Magenta	2	---	---
5	Toner C-EXV 49 Yellow	2	---	---
6	Plain Pedestal	1	---	---
7	DADF-AVI	1	---	---
TOTAL				₦1,700,000.00

Approved
God-dey - C. Onyele
02/03/2020

TOTAL AMOUNT IN WORDS One million nine hundred thousand naira only

Authorisation by budget holder: Inegbenwa Odega [Signature] 28/2/20
Name or position title Signature Date

Confirmation of sufficient funds: P.P. Victor [Signature] 28/02/2020
(Bursar/Finance Officer/Project Coordinator) Name and Signature Date

Expenditure Approved by: [Signature] Prof. A.P. Churugh 28/2/20
Bursar/President Date

Received by: _____ Paid by: _____

PRO FORMA INVOICE



**TENAUI
AFRICA**

TENAUI AFRICA LTD.

7, Aliade Close,
By Garki International Market,
Garki 2,
Abuja, Nigeria
P: (+234) 0802 355 3203, 0708 609 2170
Website : www.tenauiafrica.com
Prepared by: Moyaki Isaiah

PFI No.: TENAFR-JJ8JB

BUYER :

**AFRICA UNIVERSITY OF SCIENCE AND
TECHNOLOGY**

Africa University of Science and Technology, by
Galadimawa Round about, Abuja, Durumi II
Abuja Municipal L.G.A
ABUJA, Nigeria

Contact Person: Mr Abiodun Abidemi

Contact Phone No.: 08037188660

Contact Email: badiodun@aust.edu.ng

Invoice Date: 24-Feb-2020

SALES TYPE : DIRECT SALES

PROMO CODE :

PAYMENT MODE :

S/N.	Item	Code	Qty	Unit	Total
1	IMAGE RUNNER ADVANCE C3530		1	N 1,900,000.00	N 1,900,000.00
2	TONER C-EXV 49 BLACK -	C-EXV 49	2	N 0.00	N 0.00
3	TONER C-EXV 49 CYAN -	C-EXV 49	2	N 0.00	N 0.00
4	TONER C-EXV 49 MAGENTA -	C-EXV 49	2	N 0.00	N 0.00
5	TONER C-EXV 49 YELLOW -	C-EXV 49	2	N 0.00	N 0.00
6	PLAIN PEDESTAL -	C2500	1	N 0.00	N 0.00
7	DADF-AV1 -	1428C001AA	1	N 0.00	N 0.00
				Sub Total :	N 1,900,000.00
Total Amount : One Million, Nine Hundred Thousand Naira Only					N 1,900,000.00

SPECIAL NOTES OF SALES :

VALIDITY: All Prices are valid for 4 weeks and subject to change without prior notice

PAYMENT TERMS : 100% ADVANCE

DELIVERY TERMS Delivery prior to confirmation of payment

SALES TAX Total Amount Inclusive V.A.T

ACCOUNT NAME : TENAUI AFRICA LTD.

DIAMOND BANK 004036839
GTBANK 0139423438
ZENITH BANK 1012944823
UBA 1018799643

Any information regarding this pro forma invoice please contact **Moyaki Isaiah** on **07012001595**

Scope of Warranty Coverage

1. All installations, equipment configurations and setting services
2. All service and periodic maintenance are charged N15,000 except on Service Contract
3. All print quality maintenance and printer calibration services are charged N15,000 except on Service Contract
4. All electronic Printed Circuit Boards (PCB's) are not covered.
5. Mechanical moving parts including motors, fans, clutches and gears are covered.
6. The major sub-modules of the equipment are covered:
 - A. The Write Unit
 - B. The Operational console
 - C. Charge Couple Device (CCD) unit
 - D. The Network Print Controller
7. All consumables listed as follows are NOT covered:
 - A. Paper
 - B. Toners
 - C. Drums
 - D. Developer materials
 - E. Developer modules
 - F. Transfer belt
 - G. Transfer belt cleaner
 - H. All rollers (feed, transport, transfer, fuser, etc)
 - I. All filters
 - J. Waste collection bottles
 - K. All lamps (fuser, exposure)
 - L. Primary Charging unit

Terms and Conditions:

1. Power supply to the equipment must be through certified/recommended UPS system.
2. A proper building earthing system must be installed.
3. Environmental conditions (humidity and temperature) must be verifiable as compliant with equipment specifications (humidity of 40-60%, Temperature in between 18 — 23 degrees C
4. An updated anti-virus system must be installed.
5. Operation of the machine must only be by certified/trained operators.
6. Only certified and original consumables including paper and all the other items listed on item 7 above shall be used on the equipment.
7. No unauthorized service shall be performed on the equipment during the warranty period.
8. Any sign of a physical force or damage on any unit voids the warranty on that unit.
9. Any use of toners & consumables other than Canon original products will void the warranty of the machine, and tenai africa ltd not be liable for any claim whatsoever regarding damaged consumables or parts on this specific machine.
10. Tenai africa ltd, the exclusive distributor of canon business solutions in Nigeria, will not service or repair or attend to calls for machines that have been fitted with non - original toners & consumables.

BUDGET FOR VIDEO CONFERENCE ROOMS & SECRETARIAT EQUIPMENT

#	Description	Qty	Naira		Dollar				
			Unit	Total	Unit	Total			
1	Audio/Visual & Peripherals	TV (60" 4K Resolution)	2	300000	600000				
		Conference Microphone	2			100	200		
	Video Conference	Webcam	2			200	400		
		Desktop (CPU)	2pcs			700	1400		
	Secretariat Office	UPS	2pcs	150000	150000				
		Canon Copier	1			5500	5500		
	2	Furniture & Accessories	Swivel chairs	17	23,000	391,000			
			Side Board	1	30,000	30,000			
			Signage (Big)	3	20,000	60,000			
			Signage (Small)	3	3,000	9,000			
Wooden blinds			2	30,000	60,000				
Chairs + flip tables			50	11,000	550,000				
Painting (Boardroom and corridor)					60,000				
LED light fitting (big)			8pcs	10,000	80,000				
12 watts L.E.D fitting			3	1,800	5,400				
13Amps Double Socket			2	2,000	4,000				
3x6 knockout box			3		400				
1.5mm 1 coil (Nig) cable			1 coil		8,000				
13 Amps Double socket			2pcs	2,000	4,000				
3x6 knockout box			3	200	400				
20mm pvc pipe			5 lengths	300	1,500				
3			Electrical Works	Cement	½ bag		1,250		
				plaster sand	2		1,200		
	2.5mm single (Nig) cable				13,000				
	12 watts L.E.D	2		1,800	9,000				
	Adjustable fittings	4		5,000	20,000				
	25mm PPR pipe	7		2,800	19,600				
	25mm PPR control valve	4		4,500	18,000				
	25mm PPR Tee	12		300	3,600				
	25mm PPR M/F elbow	12		1,000	12,000				
	25mm PPR M/F socket	8		900	7,200				
	Thread seal tape	1pkt		4,500	4,500				
	25mm PPR socket	10		500	5,000				
	25mm PPR union	4		1,500	6,000				
	NNPC Hall								
		Toilets							

4 Plumbing Works

50mm waste pipe	4	1,500	6,000		
50mm rnd	12	1,000	3,600		
50mm Y Tee	4	700	2,800		
50mm Tee	4	350	1,400		
45 degree bend	4	300	1,200		
100mm Tee	6	1,200	7,200		
100mm bend	8	900	7,200		
90mm b end	6	900	5,400		
50mm Y Tee	3	1,500	4,500		
50mm waste pipe	4	2,500	10,000		
Albro gum (Big)	1	4,000	4,000		
Vent cap	2	1,000	2,000		
Renting of PPR machine		10,000	10,000		
W.C set (Sweet home)	4	45,000	180,000		
Table top wash hand basin	3	10,000	30,000		
Pan connector	4	2,000	8,000		
Angle valve	10	1,500	15,000		
Pump up waste	3	2,000	6,000		
Magic waste	3	700	2,100		
Flexible connector	10	500	5,000		
Cone rubber	4	200	800		
Hand dryer (Sweet)	2	12,000	24,000		
Toilet brush	4	4,500	18,000		
Tissue holder	4	4,000	16,000		
Tissue holder (big)	2	8,000	16,000		
Soap dispenser	3	6,000	18,000		
Thread seal tape			4,500		
Basin top	4	5,000	20,000		
Floor drain	3	4,000	12,000		
Extractor fan	2	12,000	24,000		
Toilet partition			300,000		
Chiseling and breaking of tiles			20,000		
Floor tiles	12sqm	5,500	66,000		
Labour for tiling & materials			50,000		
TOTAL		3034750		7500	

5 Tiling Works (Video Conference Room Toilets)

Comments

One TV each for Boardroom II and NNPC Hall

One each for Boardroom II and NNPC Hall

Compact high-end CPU to be used with the TV

One each for Boardroom II and NNPC Hall

For the Boardroom II video conference room

For the Boardroom II video conference room

For the NNPC Hall video conference room; as used in the AFD B Auditorium